



# HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)



Application Workshop | January 08, 2026 | 1:00 pm

Financial and Management Services, Grants Division

# AGENDA



1. Welcome
2. Introductions
3. Workshop Goals
4. 2026-27 Grant Schedule
5. Funding Allocation
6. Purpose of HOME
7. Citizen Participation
8. HOME Program Goals
9. Eligible Activities
10. Program Beneficiaries
11. City Objectives & Policies
12. Application Form Highlights
13. Requirements for Funding
14. Grant Award Process
15. Resources
16. Common Terms & Acronyms
17. Technical Assistance
18. Questions

# INTRODUCTIONS

**Joe Barron**

Grants Division Manager

**Laura Huerta**

Senior Grants Analyst

**Louis Le**

Senior Grants Analyst

**Monica Lopez**

Senior Management Analyst

**Valeria Martin**

Senior Management Analyst

**Dennis Kwan**

Senior Grants Accountant

**Melissa Aguilar**

HUD Consultant

**Cindy Lopez**

HUD Consultant

# WORKSHOP GOALS



Applicants understand the grant requirements.

Applicants know how to navigate the application packet.

Applicants understand the award process.

Fri., Jan. 30, 2026, at 2:00 pm	HOME Applications due
Tues., Mar. 24, 2026	Public Meeting 2: Open Technical Review Committee during Finance Subcommittee Meeting
Tues., Apr. 21, 2026, at 6:00 pm	Public Hearing 2: City Council to Review Project Applications
Tues., May 05, 2026, at 6:00 pm	Public Hearing 3: City Council to Approve Annual Action Plan
Fri., May 15, 2026	Submittal of 2026-27 Action Plan to HUD
Weds. Jul. 1, 2026	Start of the new Program Year 2026-27

# 2026-27 SCHEDULE



# HOME FUNDING ALLOCATIONS

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2026-27 HOME Anticipated Allocation	Amount
Planning and Administration (City) – 10% of annual allocation	\$62,361
Mandatory CHDO Set Aside – 15% of annual allocation	\$93,542
Available for Other Activities – 75%	\$467,714
<b>Total Anticipated Allocation</b>	<b>\$623,617</b>

# FUNDING ALLOCATIONS

ESTIMATED  
FUNDING

# **PURPOSE OF THE HOME INVESTMENT PARTNERSHIPS PROGRAM (HOME)**

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# PURPOSE

- The HOME Investment Partnerships Program, is a federal block grant that provides funding to states and local jurisdictions to create and preserve affordable housing for low-income households.
- The program supports activities such as building, rehabilitating, or purchasing affordable housing, and rental assistance.



# CITIZEN PARTICIPATION PLAN

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The City of Moreno Valley uses this Citizen Participation Plan to ensure that the public, especially low- and moderate-income residents, directs how federal funds (CDBG, HOME, and ESG) are spent on local needs.

The City ensures transparency by actively reaching out to residents, giving two weeks' notice for all required Public Hearings, and providing a 30-day window for the community to review and comment on the proposed Annual Action Plan before it is adopted.



# HOME PROGRAM GOALS

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# HOME PROGRAM GOALS

- Expand the supply of decent, safe, sanitary, and affordable housing, primarily rental housing.
- Strengthen the ability of state and local government to provide housing.
- Assure that federal housing services, financing, and other investments are provided to state and local governments in a coordinated, supportive fashion.
- Expand the capacity of nonprofit Community Housing Development Organizations (CHDO's).
- Leverage private sector participation in financing affordable housing.



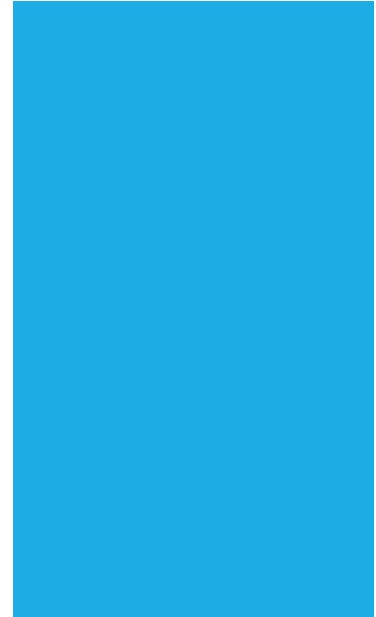
# ELIGIBLE HOME ACTIVITIES

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# ELIGIBLE ACTIVITIES

- Incentives to develop and support affordable rental housing and homeownership affordability through acquisition, new construction, reconstruction, or rehabilitation of non-luxury housing (including manufactured housing).
- Operating expenses and capacity building costs for eligible CHDOs.
- Eligible administrative and planning costs.



# PROGRAM BENEFICIARIES

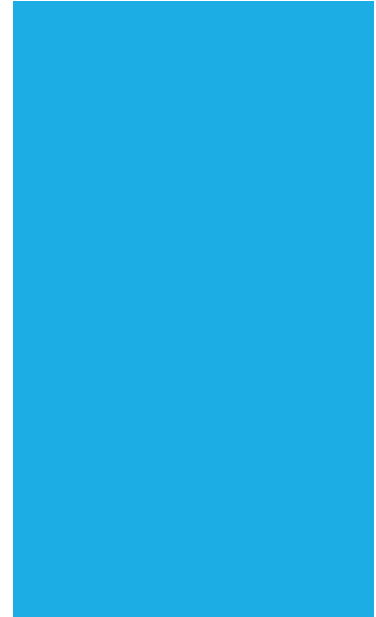
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# PROGRAM BENEFICIARIES

- City's Grant Programs must benefit Extremely Low-to-Moderate Income (LMI) persons.
- An income eligible household or participant is one whose household income is equal to or less than the extremely-low to low-moderate income limits established by HUD as demonstrated in the table on the next slide.



Family Size	1	2	3	4	5	6	7	8
Extremely Low (30%)	\$23,500	\$26,850	\$30,200	\$33,550	\$36,250	\$38,950	\$41,650	\$44,300
Very Low Income (50%)	\$39,200	\$44,750	\$50,350	\$55,950	\$60,450	\$64,900	\$69,400	\$73,850
Low-Mod Income (80%)	\$62,250	\$71,600	\$80,550	\$89,500	\$96,700	\$103,850	\$111,000	\$118,150

# HUD LOW-MOD INCOME LIMITS

[https://www.huduser.gov/portal/datasets/home-datasets/files/HOME\\_IncomeLmts\\_State\\_CA\\_2025.pdf](https://www.huduser.gov/portal/datasets/home-datasets/files/HOME_IncomeLmts_State_CA_2025.pdf)



# **CITY'S OBJECTIVES & POLICIES**

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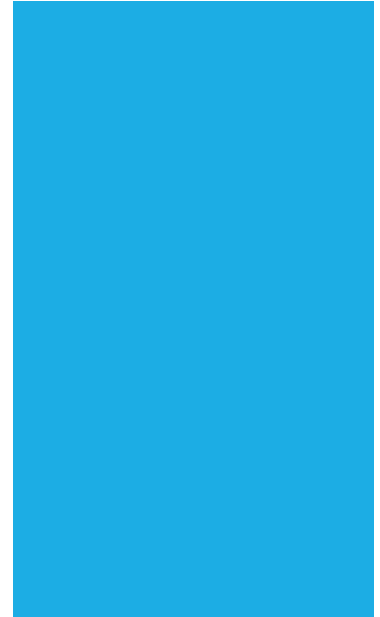
# CITY'S OBJECTIVES & POLICIES

- Priority to Affordable Housing, Health & Safety.
- Final awards are made by the City Council based on identified priorities, application submission, and consideration of past performance (for returning applicants).



# GRANT POLICIES

- Funding priority for local service providers and previously funded programs.
- Three (3) years of successful grant management experience preferred.
- Match Requirement for HOME - 25% of Award by Subrecipient.
- Minimum HOME award is \$25,000.



# APPLICATION FORM HIGHLIGHTS

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(Exhibit B)



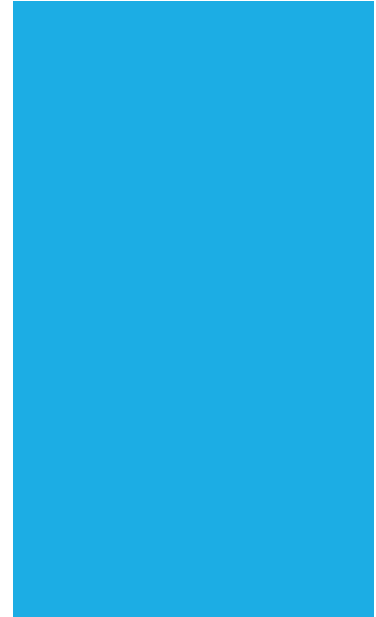
# APPLICATION SECTIONS

## I. GENERAL INFORMATION –

- Agency type
- UEI ([www.SAM.gov](http://www.SAM.gov))
- Contact information

## II. ORGANIZATIONAL INFORMATION

- Pertinent Organization Information/Contact
- Required Attachments



# APPLICATION SECTIONS

## III. PROJECT DESCRIPTION

- Clear project description
- Service model
- Community need addressed
- Purpose
- Goals
- Milestones
- Target beneficiaries

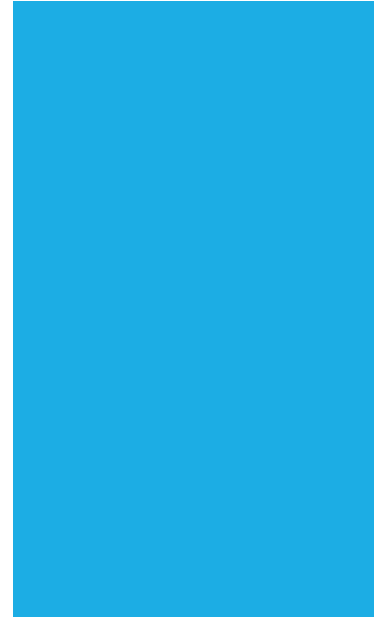




# APPLICATION SECTIONS

## IV. PROJECT BUDGET

- The City's funds are extremely limited as compared to needs and should always be considered as a secondary resource to help fill a program/project's budgetary gap.
- Applicants must demonstrate that all efforts have been made to leverage other resources for the project before funding is considered.



# APPLICATION SECTIONS

## V. CAPACITY & MANAGEMENT

- Financial & procurement systems
- Audit history & internal controls
- Reporting capacity
- Plan if not fully funded



# REQUIREMENTS FOR FUNDED PROJECTS & CERTIFICATION

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(EXHIBIT C)



# SUBRECIPIENT REQUIREMENTS



REPORTING



INSURANCE



COMPLIANCE

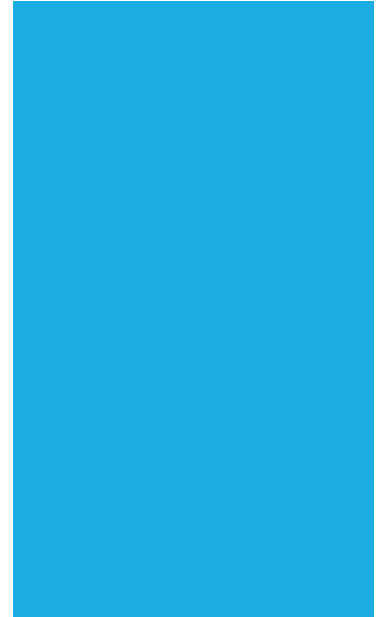
# EVALUATION CRITERIA

- Administration Capacity – 10 points
- Identification/Analysis of Local Needs – 20 points
- Program Design – 10 points
- Reasonable Budget/Leveraging Funds – 10 points
- Technical Quality of Application – 5 points
- Collaboration – 5 bonus points



# EVALUATION PROCESS

- Initial Review for completeness & project eligibility.
- Technical Review Committee scoring based on Evaluation Criteria.
- Final Review and Selections are made by the City Council based on identified priorities, application submission, and consideration of past performance (for returning applicants).



# APPLICATION TIPS: DEADLINE

Applications available  
Via PlanetBids

The Deadline is  
**Friday, January 30, 2026,**  
**2:00 p.m.**

HOME:

<https://vendors.planetbids.com/portal/24660/bo/bo-detail/135544>



# GRANT AWARD PROCESS

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## **Award Notification**

### **Anticipated Time:**

(Early- Mid June)

The City sends letters notifying organizations of award selection. An acceptance letter is also sent requesting a response from the organization.



## **Agreement from HUD**

### **Anticipated Time:**

(September-October)

Upon obtaining a formal agreement from HUD, City staff starts processing subrecipient agreements for approval and signature by the City Manager and City Attorney.



## **Agreement Processing & Legal Review**

### **Anticipated Time:**

(October- November)

The City Attorney's office reviews and approves all subrecipient agreements. Upon approval, the agreements are prepared and routed for subrecipients to provide review/comments.

# **GRANT AWARD PROCESS**





## Agreements Executed

### Anticipated Time:

October- November

After all comments are received and addressed the final agreements are routed for internal City signatures. Once an agreement is fully executed, the subrecipient will receive a copy of the agreement and Notice to Proceed.



## Finance Review

### Anticipated Time:

November-December

The Grants Division enters the agreement and all supporting documentation into the City's Financial Operations System and a Purchase Order is created for each subrecipient.



## Invoice Review for Approval

### Anticipated Time:

2 weeks after the Agreement is signed (November-December)

Subrecipients are expected to submit monthly invoices/reports to the City on the 10<sup>th</sup> of each month for review.

City Staff/Consultants will review invoices for completeness, compliance, and review program deliverables via a statistical report.

# GRANT AWARD PROCESS\*

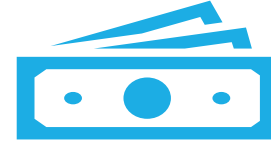




## Invoice Submittal for Payment

**Anticipated Time:** 1-2 weeks processing  
(November-December)

After invoices have been reviewed and approved the Grants Division will submit the invoices to Accounts Payable to initiate the internal approval process.



## Initial Payment Authorization

**Anticipated Time:** 1-2 weeks  
(November-December)

Once the invoices have obtained the necessary approvals, Accounts Payable will then issue the check to subrecipients. All payments are sent as an ACH.

# GRANT AWARD PROCESS\*



# RESOURCES

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# RESOURCES: FEDERAL REGULATIONS

Subrecipients will be held to Federal Grant Regulation Standards for:

**HOME** grants – [24 CFR 92](#)  
**Uniform Administrative Requirements** – [2 CFR 200](#)

Must have staff who can study, understand, and comply with the complexities of the Regulations.



# RESOURCES: FEDERAL REGULATIONS

## Title 2 CFR 200

UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS

Labor Standards

Record Keeping

Conflicts of Interest

Internal Controls

Purchasing

Anti-Discrimination

Applies to all HUD grants and can be found at:

[https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200\\_main\\_02.tpl](https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl)



# COMMON TERMS / ACRONYMS

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# COMMON TERMS AND ACRONYMS



**AMI:** Area Median Income-The median income for a specific metropolitan area or county, determined annually by HUD. Used to calculate LMI eligibility.



**HOME:** The HOME Investment Partnerships Program, is a federal block grant that provides funding to states and local jurisdictions to create and preserve affordable housing for low-income households.



**HUD:** U.S. Department of Housing and Urban Development The federal agency that administers the HOME program and is responsible for its regulations and funding.



**CHDO:** Community Housing Development Organization, a nonprofit organization that meets specific requirements set by HUD to develop affordable housing for low- and moderate-income individuals and families.



**PY:** Program Year- The Program Year for the Federal Award.



**PJ:** Participating Jurisdiction refers to a state, local government, or territorial government that receives funding directly from HUD under programs such as HOME.



# TECHNICAL ASSISTANCE

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# TECHNICAL ASSISTANCE (TA) & SUPPORT

Last date to request assistance or ask questions

- **January 15, 2026 @ 5 PM**

PlanetBids troubleshooting tips

- [PlanetBids Vendor Portal](#)

How to contact staff

- [grantadmin@moval.org](mailto:grantadmin@moval.org)



# QUESTIONS

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